



## 6 Most Important Things to do TODAY!

Consultant Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

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| <b>1. Positive Mental Attitude (Check one)</b> |
| Devotional                                     |
| Intelliverse                                   |
| Unit Hotline                                   |
| Leadership Book                                |
| Training Cd                                    |

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| <b>2. Booking Attempts (Goal is 2)</b> |
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| <b>3. Coaching Calls</b> |
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| <b>4. Selling Calls (Customers &amp; Follow Up)</b> |
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| <b>5. Recruiting Calls (Goal is 1)</b> |
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| <b>6. Paperwork</b>                            |
| Weekly Plan Sheet                              |
| Weekly Accomplishment Sheet/                   |
| Enter/File profile Cards                       |
| Mail Hostess/Recruiting Packet                 |
| Accountability email or intelliverse to Shonda |

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| <b>INCOMING PRODUCING ACTIVITIES</b>                  |
| <b>IPAS completed:</b>                                |
| _____ 1 Formal Presentation (3 faces & \$100+ retail) |
| _____ 2 Facials or On-the-Go Appointments (\$100+)    |
| _____ Re-Orders (1 per \$100)                         |
| _____ 1 Interview                                     |
| _____ Follow up with a tape                           |
| _____ 1 Guest at meeting                              |
| _____ 5 NEW Contacts (talk to live and in person)     |
| _____ 2 NEW Bookings                                  |
| _____ 1 NEW Team Member                               |
| _____ 2 New Basics Sold                               |
| _____ Business Debut for you or team member           |
| _____ <b>TOTAL IPAS produced for the week</b>         |
| 5 IPAS PART TIME, 10 IPAS FULL TIME, 15 IPAS          |

**Prizes! Prizes! Prizes!**

"Your success lies in your daily effort. Focus on the effort and the results will follow."



**Complete 20 Sheets and receive a gift!**

\*\*Sheets need to be turned in to Shonda's office by 5th of the month to claim your prize.\*\*